Welcome to the 2021 NGCF Scholarship Cycle!

To get started applying for scholarships, visit www.ngcf.org and select ‘Scholarships’ from the top navigation panel.

From the drop-down menu:
- ‘View Scholarships’ allows you to review the individual scholarship descriptions which includes specific eligibility criteria and award amounts.
- ‘Apply’ will guide you to the scholarship application page where you will access the scholarship portal as well as view the scholarship calendar with important deadlines.
- ‘Scholarship FAQ’s’ will provide a list of answers the most commonly asked questions that we have received through previous scholarship cycles.

To Apply Scholarships:
- Select ‘Apply’ from the Scholarship drop-down menu.
- You will be navigated to the scholarship application page.
- Click the green button, ‘Click Here to Apply for Scholarships,’ at the top center of the screen.
After clicking [CLICK HERE TO APPLY FOR SCHOLARSHIPS], you will be guided to the NGCF Scholarship Portal.

Following the below prompts to create your account:

![Login Page](image)

All applicants will need to create a new account. **DO NOT USE YOUR SCHOOL EMAIL ADDRESS!**

This account will follow you throughout the award process and you will need to be able to receive email after graduation.

![Create New Account](image)

When you are creating your new account in the portal there are a few things to keep in mind:

💡 Always be sure to use correct punctuation and capitalization. This will be a good habit to get into as you complete your application. Reviewers do notice small things like this, so you want to be sure that you are making the best impression possible.

💡 **DO NOT** use your current high school email address. If you are selected as a recipient of a multiple year (renewable) scholarship, we will use the portal to collect your remittance information for each year that you are awarded. Sometimes the high schools will purge emails after graduation so you will want to be sure we can still get in touch with you for any communication regarding your scholarship, especially if you have an award that will pay out over two or more years.
Once you have created your account you will receive an email confirming your account creation. This email also contains a link that will link you directly to the portal without navigating through the NGCF website again. This is just for convenience; you can always access the portal by going back through the NGCF’s scholarships page if you were to lose or delete this email.

After you have successfully created your account you will be directed to the Scholarship Application home page where you will find the various scholarship applications available at NGCF.

The majority of NGCF scholarships awarded to graduating high school seniors are located within the 2021 Common Application. The Common Application asks a variety of questions on seemingly random subjects but the selections you make are directly linked to the scholarship opportunities you are eligible to apply. If you think that you might be eligible for another scholarship on the list you can always complete an eligibility quiz to see if you are, in fact, a good candidate for that scholarship.
PLEASE NOTE: All NGCF scholarship applications are completely anonymous.

The information that you provide when you registered will be hidden from reviewers and only available to NGCF administrators. In order for application reviewers to identify your application by something other than you name, you will need to create an Applicant ID. Your applicant ID will be a combination of the initials of the high school you attend and the last four digits of your Social Security number or the month/day of your birthdate. Please know that you are not required to have a Social Security number to apply for any NGCF scholarships.

After creating an applicant ID you will then begin to answer a series of seemingly random questions. It is important that you answer each of these questions as your response will help generate the list of scholarships for which you are eligible to apply. For example, some of our scholarships are based on the high school you attend, while others are tied to whether or not you play a sport or participate in the band.

NOTE: You will be asked to upload a copy of your transcript as a part of the application process. Again, this will be available to NGCF administrators only and will not be visible to the application reviewers. If certain information is needed from your transcript, reviewers will be provided with the information requested or a copy that does include your name or any other identifying information.
Once you have submitted your application, you will be directed to a page with the individual scholarships for which you are eligible to apply. You should also receive an email confirming that the common application has been submitted.

Submitting the Common Application DOES NOT apply you for any scholarships, you must complete the addendums for each of the scholarships for which you want to apply.

You can apply for all of the scholarships on your list or select a few – just know that you have not completed the application until you submit the individual addendum.

There will be an addendum related to each opportunity.

If you decline an opportunity initially, you can always go back in and complete it if you change your mind at a later date.

Your application status will update to ‘Submitted’ each time you complete and submit an addendum. Congratulations! Once you see the application status as ‘Submitted,’ you have officially applied for that scholarship! Typically, scholarship award recipients will be announced at their school’s honors night.